Consignment System FAQ

Here are some hints on how to use the system:

Q: What if I get the error "CRSF Token Mismatch"
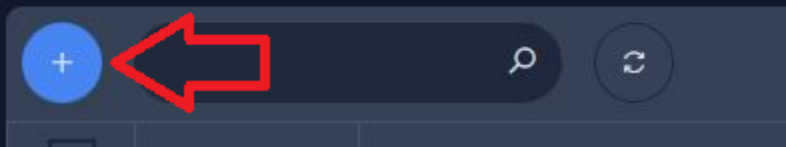- Close all browsers windows, re-open
- Clear Cookies
- Ctrl-F5 Refresh your page

Q: How do I enter my Items?
- Click on "Consignment Home"
- Click on "My Items"
- Click the Blue Plus Sign

My Items
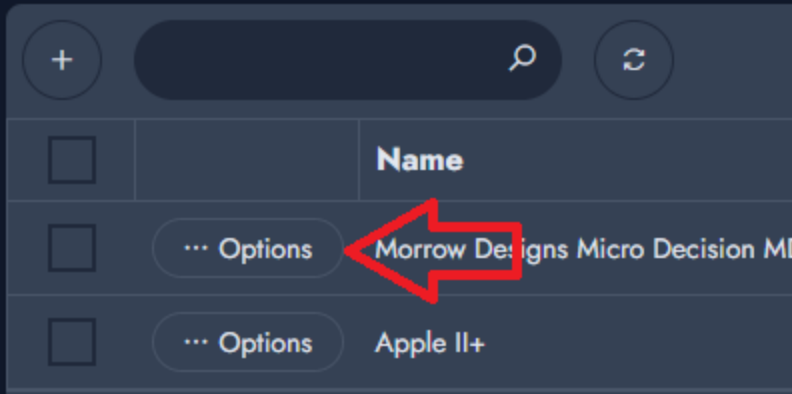To add an item, click the round plus button below

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- Enter in your item info
- Click Save

Q: Why do I get a System Error when I try to save a new item?
- Probably field validation:
    - The "Sale Price" field will only accept numbers and a decimal point (e.g. nn.nn)
    - Putting a dollar sign $$$ in the Sale Price field will cause a system error
    - The "Quantity" field must be a non-negative integer number

Q: How do I edit or delete an item?
- At the home screen, Click on "My Items"
- Click on the "Options" button next to the item.
- Select "Edit" or "Delete"

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Q: How do I change an item's price?
- At the home screen, Click on "My Items"
- Select "Edit"
- Change the Sale Price
- Click Save
- The new price will be reflected in the system immediately

Q: How do I contact a seller?
- At the home screen, Click on "Contact Sellers"
- Start entering the barcode for the item, when you see the item click on it
- If the seller chose to share their contact info, it will show on the screen

Q: How do I share my info with buyers?
- At the home screen, Click on "Payment Prefs"
- Enter your Email Address and/or phone number
- Select "yes" for the contact info you wish to share (email or phone)

Q: How do I view my sales?
- At the home screen, Click on "My Sales"
- This screen will show your estimated payout. Note that this may not be your exact payout, it is only an estimate.

Q: How do I get paid?
- Make sure you fill out your Payment Prefs so we can pay you!
- At the home screen, Click on "Payment Prefs"
- Select your payout preference (cash / paypal)
- If you want to be paid by paypal, be sure to enter your paypal email
- If you want to be paid by check, be sure to fill out your mailing address

Q: How do I print barcode labels?
- At the home screen, Click on "Print Labels"
- Note: This screen doesn't work well on mobile phones

- Click "Load All"
- Click "Create"
- Click "Print"
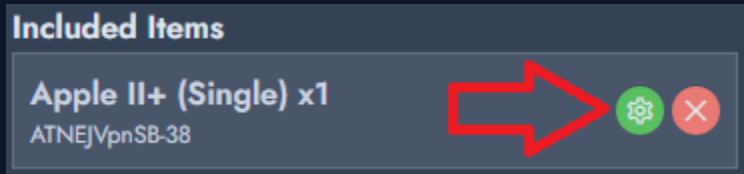
Q: How do I format the labels for my printer?
- The print screen is designed to print one label per page on a label printer, however by modifying the settings you can print to a normal page:
    - Adjust the "Items Per Row"
    - Adjust Padding
    - Deselect the "Page Break Between Labels" checkbox
    - Click "Load All"
    - Click "Create"
    - Click "Print"
    - Now use settings in your print dialog to tweak the results
    - For example in Chrome you can modify the paper size, margins, and scale of the output

Q: How do I print barcode labels for certain items?
- At print labels screen, start entering the item name in the "Search Items…" box
- When the item appears click it, it will be added to "Included Items"
- Click the Create Button
- Click the Print Button

Q: How do I print the same label multiple times?
- Search for your item as in the previous question "print labels for certain items"
- Once added, click on the gear next to the item

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- Enter how many labels to print
- Click the Create Button
- Click the Print Button

Q: How do I print multiple labels per row?
- At print labels screen, increase the "Items Per Row" setting

Q: How do I print multiple labels on a page?
- At print labels screen, deselect the "Page Break Between Labels" checkbox

Q: What do the labels look like that will be printed at the event?
- At the show we'll have a zebra printer loaded with 1"x2" stickers to print labels out of the system
- We use the same print screens in the system as you do
- Here's what one looks like:

- Line #1 - Item Description
  - Line #2 - Price & Barcode Text Beginning
  - Line #3 - Barcode

Q: How do I attach labels to my item?
- Make sure the label is firmly attached to your item so that there is no question when the cashier scans the barcode.
- If you print your own labels, you can use any reasonably sized label you want. Print them on 3x5 index cards if you wish, laminate them and attach them with string. You can even print on full sheet paper if you want and tape that on your item.
- The convenience of providing printing options to you is mainly if you would rather NOT have a label sticking on your stuff. As long as we have a barcode to scan, that's all that's needed.

Other information is available on the official VCFED.org consignment page:
https://vcfed.org/events/vintage-computer-festival-east/vcf-east-consignment/

Q: Is it possible to browse items?
A: No, it is not an index of items to peruse. It is a tool for consignment vendors to enter the inventory they want to sell. There are no provisions for others to look at or preview what is going to be put up for sale at VCF East Consignment. Like in previous years, inventory will be a surprise to all that show up at the VCF East Consignment 🙂

Q: Are items required to be in the system before they can be sold at the meet?
A: Yes, however we'll have laptops at the event where people can enter their items if they haven't already.

Q: What about haggling?
A: You can attempt to contact the seller. At the home screen, Click on "Contact Sellers" and start entering the barcode text printed on the item label. When the item appears, click on it. If the seller chooses to share contact information, it will be displayed on the screen.

Q: I have an item I'd like to make available for free, do I need to register that in the system?
A: There's no need to register any item you bring for the free pile. We will have a free pile like in previous years. Just place your items on the free item rack(s) when you arrive. The requirement is that you check up on your free items at the end of the event and take any unclaimed items back with you.

Q: I have a lot of items, can I import a CSV or something?

A: Sorry this isn't a boilerplate feature of the system and non-trivial to implement as it isn't a direct table import. Gears have to be turned to generate item metadata (such as the barcode) for each item etc. We hope to have this feature for a future event.